

**FORT LEE BOARD OF EDUCATION  
FORT LEE, NEW JERSEY**

**REGULAR BUSINESS MEETING MINUTES**

Monday, January 24, 2011

Library, School No. 1 – 250 Hoym St.

1. The Regular Business Meeting was called to order at 8:02 PM by Mr. Carmelo Luppino, Jr., President of the Fort Lee Board of Education.
2. Mr. Yusang Park led the Pledge of Allegiance to the Flag.
3. Public Announcement by the President of the Board of Education:  
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 255 Whiteman Street; published in the Board's designated newspapers: The Record, The Star Ledger, The Bergen News and The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice.

4. **ROLL CALL**

PRESENT: Mr. John Bang, Mr. Arthur W. Levine, Mrs. Linda McCue, Mrs. Angela Napolitano, Mr. Yusang Park, Mrs. Michelle Stux-Ramirez, Mr. Peter Suh, Mr. Joseph Surace and Mr. Carmelo Luppino, Jr.

ALSO PRESENT: Dr. Raymond J. Bandlow, Mr. Steven Engravalle, Mrs. Cheryl Balletto, and Mr. Matthew J. Giacobbe, Esq.

5. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

- ◆ Annual Presentation of Test Assessment Results/Jamie Ciafolo gave the testing results presentation via powerpoint.
- ◆ Dr. Raymond Bandlow thanked James Pulliate for coordinating the Fort Lee High School Seal.
- ◆ Good News Report

6. **REPORT OF THE HIGH SCHOOL STUDENT REPRESENTATIVES-None**

7. **BOARD SECRETARY AND TREASURER'S REPORTS**

- ◆ For the month of December 2010.

	Motion by Mrs. Linda McCue To approve the Board Secretary and Treasurer's Report For the month of December 2010.	Seconded by Mr. Peter Suh On roll call, Motion carried.	
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8. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

- ◆ For the month of December 2010.

	Motion by Mrs. Linda McCue	Seconded by Mrs. Michelle Stux-Ramirez	
	To approve the Monthly Budget Status Certification for the month December 2010.	On roll call, Motion carried.	

9. **PUBLIC WORK SESSION**

- ◆ The Board members are working hard on the budget.

10. **APPROVAL OF MINUTES**

- ◆ Minutes from the Special Work Session on January 3, 2011, the Executive Session and Regular Business Meeting on January 10, 2011.

	Motion by Mrs. Linda McCue	Seconded by Mr. Peter Suh	
	To Approve Minutes from the Special Work Session on January 3, 2011, the Executive Session and Regular Business Meeting on January 10, 2011.	On roll call, Motion carried.	

11. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT’S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Nancy Stern asked if the school district is paying for the AP Exams.
- ◆ Dr. Raymond Bandlow said yes.
- ◆ Nancy Stern asked if the increase in student’s enrollment have a budget impact.
- ◆ Dr. Raymond Bandlow said yes.

12. **RESOLUTIONS AND REPORTS OF COMMITTEES**

<b><u>Board Committee</u></b>			
<b>#1B</b>	Approval - <b>Acceptance of Ad Hoc Residency Committee Recommendations</b>		
	Motion by Mrs. Angela Napolitano	Seconded by Mrs. Michelle Stux-Ramirez	
	To Approve #1B	On roll call, Motion carried.	

<b><u>Committee of the Whole</u></b>			
<b>#1CW</b>	Approval – <b>School Seal for Fort Lee High School</b>		
	Motion by Mrs. Linda McCue	Seconded by Mr. Peter Suh	
	To Approve #1CW	On roll call, Motion carried.	

<b><u>Buildings and Grounds</u></b>		
<b>#1B&amp;G</b>	<b>Approval - Rental Agreement For Fort Lee High School</b>	
	Motion by Mr. Arthur W. Levine To Approve #1B&G	Seconded by Mr. Arthur W. Levine On roll call, Motion carried.

<b><u>Curriculum Committee</u></b>		
<b>#1CUR</b>	<b>Approval of Class Trips</b>	
<b>#2CUR</b>	<b>Approval - Supplemental HSPA Prep at the High School</b>	
<b>#3CUR</b>	<b>Approval - Acceptance of Bergen Community College Proposal for Continuing Education Courses in Fort Lee High School</b>	
	Motion by Mr. Yusang Park To Approve #1CUR - #3CUR	Seconded by Mrs. Angela Napolitano On roll call, Motion carried.

<b><u>Finance</u></b>		
<b>#1F</b>	<b>Approval – Current Bills List</b>	
<b>#2F</b>	<b>Approval of Cafeteria Claims for December 2010</b>	
<b>#3F</b>	<b>Approval - Extended School Day Program Payments – December 2010</b>	
<b>#4F</b>	<b>Approval - Line Item Transfers – December 2010</b>	
<b>#5F</b>	<b>Approval - Acceptance of Donation</b>	
<b>#6F</b>	<b>Approval - Fort Lee Board of Education Voided Checks</b>	
<b>#7F</b>	<b>Approval - America Approved Energy Services</b>	
	Motion by Mr. Joseph Surace To Approve #1F - #7F	Seconded by Mr. Peter Suh On roll call, Motion carried. Mrs. Angela Napolitano abstained from Resolution #1F.

<b><u>Health-Welfare and Safety</u></b>		
<b>#1HWS</b>	<b>Approval - Payment of Home Instruction Services</b>	
<b>#2HWS</b>	<b>Approval - Dr. Kristin Sherma as Related Service Provider</b>	
	Motion by Mrs. Michelle Stux-Ramirez To Approve #1HWS - #2HWS	Seconded by Mrs. Linda McCue On roll call, Motion carried.

<b>Personnel</b>			
#1P	Approval - Staff Trips and Conferences		
#2P	Approval of Job Description – Residency Verification Officer		
#3P	Approval - Appointment of Valentino Chiaviello as Custodian at School No. 1		
#4P	Approval - Amended Maternity Leave for Rita Stamis as Elementary Teacher at School No. 4		
#5P	Approval - Extending Appointment of Allison Karpman as Leave Replacement at School No. 4		
#6P	Approval - Additions to Home Instructors List		
#7P	Approval - Appointment of Tutors and Substitute Tutors		
#8P	Approval - Appointment of Additional Substitutes		
#9P	Approval - Termination of Karen Zappel as Elementary Teacher at School No. 3		
#10P	Approval - Tutors for Supplemental HSPA Preparation Program		
	<table border="1"> <tr> <td>Motion by Mr. Yusang Park To Approve #1P - #10P</td> <td>Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Joseph Surace abstained from one name on Resolution #1P.</td> </tr> </table>	Motion by Mr. Yusang Park To Approve #1P - #10P	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mr. Joseph Surace abstained from one name on Resolution #1P.
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<b>Policy</b>			
#1POL	Approval - First Reading of Policy 0167 - Public Participation in Board Meetings		
	<table border="1"> <tr> <td>Motion by Mr. Peter Suh To Approve #1POL</td> <td>Seconded by Mrs. Angela Napolitano On roll call, Motion carried.</td> </tr> </table>	Motion by Mr. Peter Suh To Approve #1POL	Seconded by Mrs. Angela Napolitano On roll call, Motion carried.
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13. At approximately 8:25 PM, Mrs. Michelle Stux-Ramirez, offered, Mrs. Linda McCue seconded by, to adjourn the Regular Business meeting and go into the Private Business meeting. On voice vote, motion carried unanimously.
14. At approximately 8:37 PM, Mrs. Michelle Stux-Ramirez, offered, Mr. Arthur W. Levine, seconded by, to reconvene the Private Session to discuss personnel. On voice vote, motion carried unanimously.
15. At approximately 9:15 PM, Mr. Peter Suh, offered, Mr. Arthur W. Levine, seconded by, to adjourn the Private Session and end the meeting. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,

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CHERYL BALLETO  
BUSINESS ADMINISTRATOR/BOARD SECRETAR

CB/mp  
Att.  
1-26-11